



OBT

OBT Course Outline

PLANNING, TRAINING AND DEVELOPMENT

Main Aims and Key Benefits:	This programme discusses the planning of staff development activities. Enables Colleges to evaluate training better and ensure a return on investment.
Course Content:	<ul style="list-style-type: none">• Benefits of investing in your people• Analysing training needs• Planning, training and development• Evaluation of training and development• Reviewing policies and procedures
Training Methods:	<ul style="list-style-type: none">▪ Presentations▪ Syndicate exercises▪ Group discussions▪ Role plays
Who will benefit:	Senior Supervisors, Junior Managers, Line Managers new to the role, Human Resources
Duration:	1 day
Certification:	OBT and Progressive Training
Training Provider:	Progressive Training